



Thai Visa Express Immigration Consultants

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No visa no professional Fees Legal Service Contract

The terms of our visa service **are you agree to pay the sum of 10,000 THB Deposit which is Non Refundable.** And we will professionally prepare & submit your UK- Australian Tourist visa application, should you not receive the relevant visa no further fees to pay TVE. Once we have received the deposit work will commence on your application.

All our fees include:

1. The Visa application fee (courier fees)
2. All disbursements
3. Any translations ( if required)
4. We will take the applicant to Bangkok for submission/Biometrics (if required)
5. All covering letters
6. Completing the necessary immigration forms

Total Cost 30,000 THB ( No Visa no professional fees)			
Tourist visa	Deposit	Balance to pay once visa is issued	Balance If No Visa
	10.000	20.000 THB	0.00 THB

***If you do not receive your visa you do not pay any further fees & our contract is terminated.***

**Refunds Policy**

**As soon as payment is made, the Client is deemed to have engaged the Service of Thai Visa Express.** Please note that no refunds will be provided even if you are unable to apply for any visa(s) or the UK- Australian sponsor and/or the applicant decide not to continue with the application for any reason whatsoever.

I hereby agree to the terms & conditions of business including the cancellation policy

Signed ..... Print Name .....

08/09/2012

### How we work

One of the main purposes of this letter is to explain how we operate. I (Paul Aslett) am responsible for the conduct of your case. I can be contacted on (the above contact details). Whenever possible, I shall also be available to advise and assist you. We will keep you informed of the progress of your case and any developments as and when they arise & any agreeable time scales.

We shall do our best to respond promptly to letters or calls made to our office about your case, but ask you to understand that at busy times an immediate reply is not always possible. If you need to see a member of staff, you should telephone first for an appointment as otherwise you may not be seen otherwise. We shall, of course, take great care with any original documents such as passports, which you may give to us for sending to the immigration authorities. Our opening hours are Mon-Fri 10 am until 5 pm & we can be contacted via telephone/email.

### What we expect

- All applications are assessed on the facts presented from the clients we have an honesty is the best policy with all applications. provide complete and accurate information and not deliberately mislead us in any way
- It is you're responsibility to provide the correct documents once we advise what we require
- It is the applicant's responsibility to attend any necessary appointments for example medicals/police checks once booked failure to attend is their responsibility.
- Tell us if you have special needs
- Treat our staff politely & with respect

### Core values

We are the leading provider of immigration services in Thailand; this is both a privilege & a duty which we take very seriously.

- **Expertise**  
*we are genuinely knowledgeable about what we do.*  
We hold professional accreditations where appropriate and we offer an unmatched range of understanding of Visa requirements, together with practical solutions to support the needs of our customers.
- **Honesty**  
*we act with integrity at all times.*  
We offer impartial, straightforward advice and we do not promise more than we can deliver.
- **Reliability**  
*we keep our promises.*  
We do what we say we will do, when we say we will do it. We communicate regularly and clearly with our customers and each other to set realistic expectations – and to manage them effectively when things beyond our control necessitate change

We look forward to working with you & thank you for your business.

Yours Sincerely

Paul Aslett

08/09/2012

## Payments

**Payment Terms 7 days**

**Bank Account Details: Barclays Bank Victoria Street Grimsby DN31 1ED**

**Account name: Visa Express Immigration Consultants Ltd**

**Sort Code -20-35-27**

**Account number: 735-000-47**

**We also accept payments via Pay Pal 3% tax applies**



**Ask for a Pay –Pal request**

## Payments Thailand

**Payment Terms 7 days**

**Bank Account Details: Bangkok Bank**

**Account name: Thai Visa Express Consultants Ltd**

**Swift code BKK BTHBK**

**Account number: 639-7-083-525**

**We also accept payments via Pay Pal 3% tax applies**



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